

Foot and Ankle Specialists of Ames  
1606 South Duff Ave, Suite 500  
Ames, IA 50010

#### Job Description

#### **Title: Medical Assistant/Certified Medical Assistant**

Are you interested in working in a small office where you are an integral part of a team? Do you enjoy working with and helping people? We are a growing Podiatry practice and are looking to add to our team for a medical assistant position. We are looking for the best candidate for our team and have some flexibility on a full time position but we will need a minimum of 32 hours per week.

Our ideal applicant is friendly, communicates well, self-directed worker and punctual. The ability to multi-task is a must with good attention to detail. You will need to have basic computer skills such as excel and word. You will be trained to our specialty and EHR. If you do not have your limited x-ray certification, it will be required to get within 3 months of employment.

In the subject line of your inquiry, give us the adjective that best describes your work style. In your message, please tell me why you are the best fit to join our team. Also, please include your resume.

Check out our website:  
[www.fas-Ames.com](http://www.fas-Ames.com)